



JIM WELLS COUNTY EMERGENCY SERVICE DISTRICT # 1

REGULAR MONTHLY MEETING MINUTES– March 10, 2026

Notice is hereby given that a Regular Monthly Meeting of the Board of Commissioners of Jim Wells County Emergency Services District #1 was held on Tuesday March 10, 2026, at 7:00 p.m. at the Abel Perez Fire House (APFH) located at 101 FM 1540 in Sandia, Texas 78383 for the following purposes.

1) CALL TO ORDER AND DETERMINATION OF A QUORUM

The meeting was called to order by Board President Abraham Aguilar at 7:03 pm. Commissioners present were Patrick Carter, Matthew Schmidt, Karin Knolle and Diana Hernandez. Business Administrator, Brien Nicolau, joined via phone. Firefighters present were Fire Chief David Bradfute, Captain Ron Cole, Asst. Fire Chief Joe Pena, and Liza Ochoa. The guest speaker invited, Commissioner Jack McMonagle from Nueces/Jim Wells County ESD #5 was also in attendance.

2) PUBLIC COMMENT

No Public Comment.

3) INVITED GUEST SPEAKERS and/or VISITORS IN ATTENDANCE.

- I. Nueces/Jim Wells County ESD #5 Commissioner Jack McMonagle, regarding implementing Sales Tax as a revenue for operations.

Mr. McMonagle had a presentation for the JWC ESD #1 board so we could get an idea of the steps it would take to be able to start collecting sales and use tax for our district. He stated the process takes time and is a lot of work, but the outcome could be worthwhile if we are able to collect sales tax from the companies in our area. He stated that sales tax can also be collected from online sales in our district. One of the first steps is to know what the sales tax percentage is available in our district. That information can be obtained from the State Comptroller's Office. That will determine if it is a good idea to pursue the matter. You also need to find out how much it is going to cost to get this issue on a ballot so it can be voted on. He gave us very good information so now we just need to decide if this will be good for our district.

4) SECRETARY'S REPORT

- I. Approval of Meeting minutes from Regular Monthly Meeting of February 10, 2026.

Commissioner Schmidt made a motion to accept the minutes of February 10, 2026, Monthly Meeting as presented. Commissioner Carter seconded the motion. Motion passed unanimously.

5) TREASURER'S REPORT

- I. Approval of ESD Financial Report for February 2026.

The beginning ESD #1 statement balance for February 2026 was \$20,467.88. Total cleared checks and payments were \$10,114.34, total deposits were \$111,374.08, which includes \$ 3.92 in interest. This brings the statement ending balance to \$ 121,727.62. The total for uncleared checks and new pending transactions was \$233.88, resulting in an ending register balance of \$121,493.74 on February 27, 2026. Uncleared transactions and pending commitments after February 27, 2026, of \$1,975.00, this makes the register balance \$119,518.74 as of March 04, 2026. Commissioner Hernandez made a motion to accept the financial report as presented for February 2026. Commissioner Schmidt seconded the motion. Motion passed unanimously.



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6) SVFD COMMAND STAFF REPORT

I. Fire Chiefs Incident, Operations, Vehicle, and APFH Maintenance Reports February 2026.

Chief Bradfute presented the report for February 2026. APFH responded to 6 total calls and Sandia 534 Substation responded to 0 calls. Total calls for February 2026 were 6. All Units are in service except Unit 5, they are still working on an oil leak issue.

- a) Update on outfitting of new Brush Truck delivery from Deep South Fire Trucks and loan from Community Leasing.

Chief Bradfute stated that Unit 6 is in service now. There are still a few items that need to be purchased but it is only to finish outfitting the truck. Chief Bradfute stated that paperwork has been turned into Texas Forest Service, for grant reimbursement for the Unit. All paperwork from Community Leasing has been provided.

- b) Update on Fire Chief Development Program attended by Chief Bradfute and Asst. Chief Pena. Possible HB2604 grant reimbursement.

Chief Bradfute and Asst. Chief Pena both stated that they learned a lot and it was an excellent source of information.

II. Safety Officers Report.

No Safety Report.

7) NEW BUSINESS– Discuss, consider, and take action regarding:

- I. Approval of Commissioner Diana Hernandez (Secretary) for a new term by the Jim Wells County Commissioners Court.

Commissioner Knolle made a motion to approve Commissioner Diana Hernandez (Secretary) for a new term by the Jim Wells County Commissioners Court. Commissioner Schmidt seconded the motion. Motion passed unanimously.

- II. Purchase of new AED for Substation.

Chief Bradfute stated that their old AED did not pass the last inspection that was carried out on it and it is not repairable and that is why a new AED is needed. The quote is from AED 123, and it is for \$1,326.00, which includes a case and pediatric pads. Commissioner Schmidt made a motion to approve the purchase of a new AED with case and pediatric pads for \$1,326.00. Commissioner Knolle seconded the motion. Motion passed unanimously.

- III. Purchase of building materials to finish APFH attic area to increase storage capabilities.

Chief Bradfute stated that they want to build an enclosed area in the attic area to store gear and extra parts. Commissioner Knolle made a motion to purchase building materials to build extra storage in the attic area, to be capped at \$ 2,500. Commissioner Carter seconded the motion. Motion passed unanimously.



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8) OLD BUSINESS (Items tabled for further deliberation, updates, and/or action, or review of quotes/information).

- I. Update on purchase of volunteer firefighter badges, name plates, and official firefighter ID cards.

Chief Bradfute stated that the badges and ID cards have been bought. Name plates have not been bought yet. He asked for this to be tabled for next meeting.

9) PENDING ITEMS/REPORTS (Items previously approved or in process)

- I. Update on planning for future disaster events.

Asst. Chief Pena stated that they are trying to set up the generator to turn on automatically.

- II. Update on establishing a Priority Projects list to present to perspective donors.

This is ongoing. No updates.

- III. Update on development of Roles and Responsibilities, Operational, and Organizational SOPs.

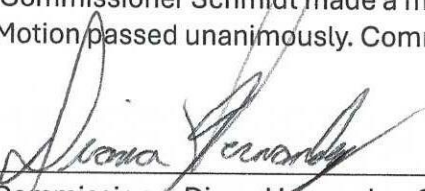
This is ongoing. Asst. Chief Pena stated they learned new information at the meeting they had attended and will try to implement new ideas to write the SOPs.

- IV. Update on website.

Mr. Nicolau stated that he is not finished with this and is working on it.

10) ADJOURNMENT

Commissioner Schmidt made a motion to adjourn the meeting. Commissioner Hernandez seconded the motion. Motion passed unanimously. Commissioner Aguilar adjourned the meeting at 8:15 pm.


Commissioner Diana Hernandez, Secretary
Jim Wells County ESD #1

Date Submitted 3-28-26