



JIM WELLS COUNTY EMERGENCY SERVICE DISTRICT # 1

REGULAR MONTHLY MEETING MINUTES– June 09, 2026

Notice is hereby given that a Regular Monthly Meeting of the Board of Commissioners of Jim Wells County Emergency Services District #1 was held on Tuesday June 09, 2026, at 7:00 p.m. at the Abel Perez Fire House (APFH) located at 101 FM 1540 in Sandia, Texas 78383 for the following purposes.

1) CALL TO ORDER AND DETERMINATION OF A QUORUM

The meeting was called to order by Board President Abraham Aguilar at 7:03 pm. Commissioners present were Patrick Carter, Karin Knolle, Matthew Schmidt and Diana Hernandez. Business Administrator, Brien Nicolau, joined via phone. Firefighters present were Fire Chief David Bradfute, Asst. Fire Chief Joe Pena, Liza Ochoa, Alan Johnston, and Kai Morris.

2) PUBLIC COMMENT

No Public Comment

3) INVITED GUEST SPEAKERS and/or VISITORS IN ATTENDANCE.

No Invited Guests.

4) SECRETARY'S REPORT

Commissioner Schmidt made a motion to accept the minutes of May 12, 2026, Monthly Meeting as presented. Commissioner Hernandez seconded the motion. Motion passed unanimously.

5) TREASURER'S REPORT

The beginning ESD #1 statement balance for May 2026 was \$154,857.34. Total cleared checks and payments were \$3,844.64, total deposits were \$270,276.84, which includes \$ 12.73 in interest. This brings the statement ending balance to \$421,289.54. The total for uncleared checks and new pending transactions was \$294,626.69, resulting in an ending register balance of \$126,662.85 on May 29, 2026. Uncleared transactions and pending commitments after May 29, 2026, were \$ 14,221.62, resulting in an ending register balance of \$112,441.23 on June 07, 2026. Commissioner Hernandez made a motion to accept the financial report as presented for May 2026. Commissioner Carter seconded the motion. Motion passed unanimously.

6) SVFD COMMAND STAFF REPORT

I. Fire Chiefs Incident, Operations, Vehicle, and APFH Maintenance Reports May 2026.

Chief Bradfute presented the report for May 2026. APFH responded to 1 call and Sandia 534 Substation responded to 1 call. Total calls for May 2026 were 2. All Units are in service except for Unit 7 which is having maintenance service done and is scheduled to be back in service by weeks end.

II. Safety Officers Report.

No Safety Report.

7) NEW BUSINESS– Discuss, consider, and take action regarding:

I. Discuss and consider adoption of a tax and budget planning calendar for 2026, authorize payment of tax process publications, and take any related action.

Commissioner Knolle made a motion to adopt the tax and budget planning calendar packet as submitted to the board by our attorneys and to authorize payment of tax process publications. No pathway options were selected as we are still awaiting information from Jim Wells County Appraisal District. Commissioner Schmidt seconded the motion. Motion passed unanimously.



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II. Discuss and consider scheduling budget meetings/workshops.

Commissioner Hernandez made a motion to continue the same process we have been doing to work out the budget, which is for Mr. Nicolau, in consultation with Chief Bradfute, to work on the numbers and present to the board. Commissioner Schmidt seconded the motion. Motion passed unanimously.

III. Discuss and consider District website status, accessibility, and posting requirements, and take any related action

Commissioner Knolle made a motion to update the website to meet the posting requirements. Commissioner Carter seconded the motion. Motion passed unanimously.

IV. Discuss and consider updating and expanding existing computers (desktop, laptop or tablet) for administrative and training purposes.

Chief Bradfute wants to update and possibly replace the desktop and laptop that is used for administrative and training purposes for the firefighters. He would also like to hire someone to transfer info from the old computers to new ones. Commissioner Carter made a motion to allocate up to \$5,000 to update the computer system used by the firefighters for administrative and training purposes. Commissioner Knolle seconded the motion. Motion passed unanimously.

V. Discuss and consider the Texas Forest Service equipment grant purchase award and potential authorized purchases.

Chief Bradfute presented information for using the \$25,000 Texas Forest Service grant that was awarded. One was for purchasing a Combi Tool, quote from Casco Industries was for \$18,990.00. He is trying to get approval to be able to purchase a Lifting Device for \$5,445.00. This device is not currently on the approval list from Texas Forest Service grant, but they are checking on it and will get back to Chief Bradfute with an answer. Our portion of the grant is 5%. This grant needs to be used by October 2026. Chief Bradfute will also be looking at other equipment that can be purchased if the lifting device is not approved. Commissioner Schmidt made a motion to approve the Texas Forest Service equipment grant of \$25,000 plus our 5% portion, for a total of \$26,250.00. Commissioner Carter seconded the motion. Motion passed unanimously.

VI. Discuss and consider the final price on Skid Unit being built by Deep South Firetrucks.

Chief Bradfute presented a quote from Deep South Fire Trucks for a skid unit with a diesel engine for \$51,000.00 and \$500.00 for a slide in tray for Unit 6, which brings the total to \$51,500.00. We currently have a grant for \$45,000.00 and our portion is 5%. Commissioner Knolle made a motion to follow through and except this price from Fire Trucks of Texas for a skid unit with diesel engine and slide in tray for Unit 6 for \$51,500.00. Commissioner Schmidt seconded the motion. Motion passed unanimously.

VII. Discuss and consider authorizing the Business Administrator to negotiate and pay all annual insurance (Ex. Vehicle, Property, BOD, HALO Flight, Workman's Compensation, Critical Illness, Accident and Sickness).

Commissioner Carter made a motion to authorize Mr. Nicolau to negotiate and pay all annual insurance as he has been done in previous years. Mr. Nicolau stated that should insurance rates increase beyond reasonable amounts that a special meeting will be held to get Board approval. Commissioner Hernandez seconded the motion. Motion passed unanimously.



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8) OLD BUSINESS (Items tabled for further deliberation, updates, and/or action, or review of quotes/information).

- I. Update on Sales Tax implementation process.

Mr. Nicolau will get more information about this.

- II. Update on the purchase of building materials and status of APFH attic area build out to increase storage capabilities.

This item is pending.

- III. Update on status of pump for new well.

Commissioner Schmidt was able to get in contact with Garrett from Soltex. They will try to get it done by this weekend.

- IV. Update on purchase of volunteer firefighter badges, name plates, etc. tabled until October.

This item is being tabled till October 2026.

9) PENDING ITEMS/REPORTS (Items previously approved or in process)

- I. Update on planning for future disaster events.

Ongoing, no updates.

- II. Update on establishing a Priority Projects list to present to perspective donors.

Ongoing, no updates.

- III. Update on development of Roles and Responsibilities, Operational, and Organizational SOPs.

Ongoing, no updates.

- IV. Update on website.

Ongoing, no updates.

8) ADJOURNMENT

Commissioner Schmidt made a motion to adjourn the meeting. Commissioner Knolle seconded the motion. Motion passed unanimously. Commissioner Aguilar adjourned the meeting at 7:53 pm.

A handwritten signature in black ink, appearing to read "Diana Hernandez", is written over a horizontal line.

Commissioner Diana Hernandez, Secretary

Date Submitted

7-8-26