



## JIM WELLS COUNTY EMERGENCY SERVICE DISTRICT # 1 REGULAR MONTHLY MEETING MINUTES – AUGUST 12, 2025

Notice is hereby given that a regular monthly meeting of the Board of Commissioners of Jim Wells County Emergency Services District #1 was held on Tuesday August 12, 2025, at 7:00 p.m. at the Abel Perez Fire House (APFH) located at 101 FM 1540 in Sandia, Texas 78383 for the following purposes.

### 1. CALL TO ORDER AND DETERMINATION OF A QUORUM

The meeting was called to order by Board President, Abraham Aguilar at 7:00 pm. Commissioners present were Karin Knolle and Diana Hernandez. Commissioners Patrick Carter and Matthew Schmidt were not present. Business Administrator, Brien Nicolau, joined via phone. Firefighters present were Fire Chief David Bradfute, Captain Ron Cole, and Kai Morris.

### 2. PUBLIC COMMENT ([Resolution Regarding Public Participation at Open Meetings](#))

No Public Comment.

### 3. INVITED GUEST SPEAKERS and/or VISITORS IN ATTENDANCE.

No Invited Guests or Visitors.

### 4. SECRETARY'S REPORT

Commissioner Knolle made a motion to accept the minutes from July 8, 2025 regular meeting and the minutes from August 5, 2025, special meeting as presented. Commissioner Hernandez seconded the motion. Motion passed unanimously.

### 5. TREASURER'S REPORT

The beginning ESD #1 statement balance for July 2025 was \$125,315.80. Total cleared checks and payments were \$ 13,438.77, total deposits were \$ 1,536.14, which included \$ 5.12 in interest. This brings the statement ending balance to \$113,413.17. The total for uncleared checks and new pending transactions was \$ 2,189.56, resulting in an ending register balance of \$111,223.61 on July 31, 2025. Uncleared transactions after July 31, 2025, were \$ 3,374.00, this makes the register balance \$107,849.61 as of August 05, 2025.

Commissioner Hernandez made a motion to accept the report as presented for July 2025. Commissioner Knolle seconded the motion. Motion passed unanimously.

### 6. SVFD COMMAND STAFF REPORT

#### I. Fire Chiefs Incident, Operations, Vehicle, and APFH Maintenance Reports May 2025.

Chief Bradfute presented the report for July 2025. APFH responded to 3 total calls and Sandia 534 Substation responded to 0 calls. He stated all Units are in service except Unit 7 which is out of service due to brake issues and having yearly service done.

##### a) Update on the installation of a new radio system for Jim Wells County.

Chief Bradfute checked with Lance Brown and the installation of the new radio system is still set for September 2025. They will be getting refurbished radios for that system.

##### b) Update on installation of AC in Unit 3.

Chief Bradfute stated the work is complete and the Unit is back in service.

##### c) Update on the purchase of batteries for Jaws of Life equipment.

Chief Bradfute stated that all the batteries have been purchased and have been installed.



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- d) Update on construction and installation of the water drop.

Chief Bradfute stated that the construction of the water drop is complete. It just needs to be brought over to the fire station for installation.

### II. Safety Officers Report.

- a) Selection of a new Safety Officer.

Chief Bradfute stated that there is only one person that is interested at this time. Chief Bradfute will get with him to explain the position and get more information.

### 7. NEW BUSINESS– Discuss, consider, and take action regarding:

- I. Review and approve quarterly investment report for FY2025 3<sup>rd</sup> Quarter.

Commissioner Knolle prepared and signed the report, and it was given to Commissioner Hernandez for departmental filing.

- II. Discuss and consider the renewal of Target Solutions Training Program.

Mr. Nicolau stated that the renewal fee is \$2,101. Chief Bradfute stated they use the program, and it seems good for them, it is a good program for training firefighters. Commissioner Knolle made a motion to approve the renewal fee of \$2,101.00 for Target Solutions Training Program. Commissioner Hernandez seconded the motion. Motion passed unanimously.

- III. Discuss and consider the installation of AC into Unit 7.

Chief Bradfute said that Unit 7 is the last truck that needs an ac installed. He had a quote from Aguilar Services for parts and labor with a total of \$1,975.00. Commissioner Hernandez made a motion to accept the quote from Aguilar Services for \$1,975.00 to buy the parts and install an ac unit on Unit 7. Commissioner Knolle seconded the motion. Motion passed unanimously.

- IV. Update on the District's financial audit submission to the Jim Wells County Commissioners.

Board President Aguilar attended the Jim Wells County Commissioners meeting and presented our financial audit.

### 8. OLD BUSINESS (Items tabled for further deliberation, updates, and/or action, or review of quotes/information).

- I. Discuss and consider taking action on 2025-26 budget.

Take no action currently.

- II. Update on purchase/Installation of a coffee bar for the turnout room.

Chief Bradfute stated that Asst. Fire Chief Pena has gotten information about purchasing the equipment and supplies needed for the coffee bar and he gave the information to the Chief to present. The total cost of items will be \$614.68. The list will be forwarded to Mr. Nicolau so he can make the purchase.



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### 9. PENDING ITEMS (Items previously approved or in process)

- I. Update on SFFMA membership for all active volunteer firefighters.

Mr. Nicolau is working on it and getting an updated roster.

- II. Update on purchase of volunteer firefighter badges, name plates, and official firefighter ID cards.

Chief Bradfute is working on getting the information from all firefighters and will then be placing an order for the items.

- III. Update on planning for future disaster events.

Ongoing. No update.

- IV. Update on establishing a Priority Projects list to present to perspective donors.

Ongoing. No update.

- V. Update on development of Roles and Responsibilities, Operational, and Organizational SOPs for the JWCESD#1/SVFD.

They are still working on this item. Ongoing.

- VI. Update on the establishment of a travel policy for attending conferences and training meetings.

No update.

- VII. Update on website.

No update.

### 10. ADJOURNMENT

Commissioner Knolle made a motion to adjourn the meeting. Commissioner Hernandez seconded the motion. Motion passed unanimously. Commissioner Aguilar adjourned the meeting at 7:26 pm.

A handwritten signature in black ink, appearing to read "Diana Hernandez".

Date Submitted 8-9-25

Commissioner Diana Hernandez, Secretary