



## **JIM WELLS COUNTY EMERGENCY SERVICE DISTRICT # 1**

### **REGULAR MONTHLY MEETING MINUTES– November 11, 2025**

Notice is hereby given that a Regular Monthly Meeting and Public Hearing of the Board of Commissioners of Jim Wells County Emergency Services District #1 was held on Tuesday November 11, 2025, at 7:00 p.m. at the Abel Perez Fire House (APFH) located at 101 FM 1540 in Sandia, Texas 78383 for the following purposes.

#### **1) CALL TO ORDER AND DETERMINATION OF A QUORUM**

The meeting was called to order by Board President Abraham Aguilar at 7:00 pm. Commissioners present were Karin Knolle, Matthew Schmidt and Diana Hernandez. Commissioner Patrick Carter was not present. Business Administrator, Brien Nicolau, joined via phone. Firefighters present were Fire Chief David Bradfute, Captain Ron Cole, Safety Officer Christopher Rodriguez, and Liza Ochoa.

#### **2) PUBLIC COMMENT**

No Public Comment.

#### **3) INVITED GUEST SPEAKERS and/or VISITORS IN ATTENDANCE.**

- I. No Invited Guests or Visitors.

#### **4) SECRETARY'S REPORT**

- I. Approval of Meeting minutes from Regular Monthly Meeting of October 14, 2025, and Special Meeting of October 21, 2025.

Commissioner Schmidt made a motion to accept the minutes from the Regular Monthly meeting of October 14, 2025, as presented. Commissioner Knolle seconded the motion. Motion passed unanimously.

Commissioner Schmidt made a motion to accept the minutes from the Special Meeting of October 21, 2025, as presented. Commissioner Hernandez seconded the motion. Motion passed unanimously.

- II. Timeline for submission of minutes to meet deadlines.

Business Administrator, Brien Nicolau, stated that the monthly meeting minutes should be turned in the week after the monthly meeting so he can have time to post and check anything else on the minutes before the next meeting comes up. Commissioner Hernandez agreed and stated that she will work on meeting this request.

#### **5) TREASURER'S REPORT**

- I. Approval of ESD Financial Report for October 2025.

The beginning ESD #1 statement balance for October 2025 was \$ 97,135.36. Total cleared checks and payments were \$ 23,046.22, total deposits were \$ 263.95, which included \$ 3.47 in interest. This brings the statement ending balance to \$ 74,353.09. The total for uncleared checks and new pending transactions was \$ 2,518.76, resulting in an ending register balance of \$ 71,834.33 on October 31, 2025. Uncleared transactions after October 31, 2025, were \$ 6,752.19, this makes the register balance \$65,082.14 as of November 07, 2025. Commissioner Hernandez made a motion to accept the financial report as presented for November 2025. Commissioner Schmidt seconded the motion. Motion passed unanimously.

#### **6) SVFD COMMAND STAFF REPORT**

- I. Fire Chiefs Incident, Operations, Vehicle, and APFH Maintenance Reports October 2025.

Chief Bradfute presented the report for October 2025. APFH responded to 3 total calls and Sandia 534 Substation did not respond to any calls. All Units are in service except Unit 5, it is still being worked on at Kirks Truck Service.



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- a) Update on the installation of a new radio system for Jim Wells County.

Chief Bradfute stated that he checked with Lance Brown and the start date is still set for January 2026.

### II. Safety Officers Report.

- a) Selection of a new Safety Officer.

A new Safety Officer has been elected, and it is Christopher Rodriguez.

### 7) NEW BUSINESS– Discuss, consider, and take action regarding:

#### I. Review skid unit bids and select vendor;

Chief Bradfute had 3 bids for review. Casco bid was for \$40,000; Deep South Fire Trucks was for \$42,000 and the third bid was from Steelfire Apparatus which will sublet the work to Wildfire Defense, for \$45,000. Chief Bradfute checked around, and Casco did not have a good reputation according to other people that have used them because they had too many issues. Deep South stated they could do an eight-week delivery date for the skid unit. This grant is for 95% pay and ESD will pay 5%. Commissioner Schmidt made a motion to accept the bid from Deep South for \$42,000 because of the amount of their bid and because their delivery time is 8 weeks and Steelfire Apparatus could not give a timeline. Commissioner Knolle seconded the motion. Motion passed unanimously.

#### II. Purchase of extension reels for all units:

Chief Bradfute had a quote from Aguilar Services for this work. The quote was for \$1,950.00; this is for supplies and labor costs. Commissioner Schmidt made a motion to accept the quote from Aguilar Services for \$1,950.00 for extension reels for all the Units. Commissioner Knolle seconded the motion. Motion passed unanimously.

#### III. Replacement of bad receptacles and installation of dusk to dawn sensors on exterior lights:

Commissioner Knolle made a motion to amend the previous motion made by Commissioner Schmidt to include the replacement of bad receptacles and installation of dusk to dawn sensors on exterior lights. Commissioner Schmidt seconded the motion. Motion passed unanimously.

### 8) OLD BUSINESS (Items tabled for further deliberation, updates, and/or action, or review of quotes/information).

#### I. Update on recent expenditures.

- a) Toolbox, chainsaws, reciprocating saws, first aid kits, tow straps and shackles;

Chief Bradfute stated that the toolbox, chainsaws, reciprocating saws, and tow straps have been ordered and received, the first aid kits have been ordered and should be coming in soon. The shackles had been ordered and not received yet and now they have been cancelled by the company so Chief Bradfute will order from a different company.

- b) New Apparatus.

Chief Bradfute stated that this has been ordered.



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- II. Update on purchase of volunteer firefighter badges, name plates, and official firefighter ID cards.  
Chief Bradfute stated that the badges must be updated every year because of face recognition so he has not ordered them yet. Commissioner Knolle said that maybe they can be done at the courthouse and save money, so Commissioner Schmidt said he can check on that because he knows the person in charge of it.

**9) PENDING ITEMS (Items previously approved or in process)**

- I. Update on planning for future disaster events.  
Ongoing. No updates.
- II. Update on establishing a Priority Projects list to present to perspective donors.  
Ongoing. Chief Bradfute stated that in the future they would like to do some work on APFH, starting with the windows. They can wait to develop a plan for this until a later date
- III. Update on development of Roles and Responsibilities, Operational, and Organizational SOPs for the JWCESD#1/SVFD.  
Ongoing. No updates.
- IV. Update on the establishment of a travel policy for attending conferences and training meetings.  
Ongoing. No updates.
- V. Update on website.  
Ongoing. No updates.

**10) ADJOURNMENT**

Commissioner Schmidt made a motion to adjourn the meeting. Commissioner Hernandez seconded the motion. Motion passed unanimously. Commissioner Aguilar adjourned the meeting at 7:39 pm.

Commissioner Diana Hernandez, Secretary

Date Submitted 12-8-25