



**JIM WELLS COUNTY EMERGENCY SERVICE DISTRICT # 1**  
**REGULAR MONTHLY MEETING MINUTES– December 09, 2025**

Notice is hereby given that a Regular Monthly Meeting of the Board of Commissioners of Jim Wells County Emergency Services District #1 was held on Tuesday December 09, 2025, at 7:00 p.m. at the Abel Perez Fire House (APFH) located at 101 FM 1540 in Sandia, Texas 78383 for the following purposes.

**1) CALL TO ORDER AND DETERMINATION OF A QUORUM**

The meeting was called to order by Board President Abraham Aguilar at 7:00 pm. Commissioners present were Matthew Schmidt and Diana Hernandez. Commissioners Patrick Carter and Karin Knolle were not present. Business Administrator, Brien Nicolau, joined via phone. Firefighters present were Fire Chief David Bradfute, Captain Ron Cole, and Safety Officer Christopher Rodriguez.

**2) PUBLIC COMMENT**

No Public Comment.

**3) INVITED GUEST SPEAKERS and/or VISITORS IN ATTENDANCE.**

No Invited Guests or Visitors.

**4) SECRETARY'S REPORT**

Commissioner Schmidt made a motion to accept the minutes from the November 11, 2025, Monthly Meeting as presented. Commissioner Hernandez seconded the motion. Motion passed unanimously.

**5) TREASURER'S REPORT**

The beginning ESD #1 statement balance for November 2025 was \$74,353.09. Total cleared checks and payments were \$12,686.23, total deposits were \$1,917.09, which included \$2.60 in interest. This brings the statement ending balance to \$63,583.95. The total for uncleared checks and new pending transactions was \$82.50, resulting in an ending register balance of \$ 63,501.45 on November 30, 2025. Uncleared transactions after November 30, 2025, were \$ 4,756.98, this makes the register balance \$58,744.47 as of December 08, 2025. Commissioner Hernandez made a motion to accept the financial report as presented for November 2025. Commissioner Schmidt seconded the motion. Motion passed unanimously.

**6) SVFD COMMAND STAFF REPORT**

**I. Fire Chiefs Incident, Operations, Vehicle, and APFH Maintenance Reports November 2025.**

Chief Bradfute presented the report for November 2025. APFH responded to 4 total calls and Sandia 534 Substation did not respond to any calls. All Units are in service currently. Chief Bradfute also stated that they had received another grant from Texas Forest Service to use for dry hydrants. It is for 2 hydrants for total of \$2,400. Looking into the process of getting it done, Chief Bradfute was thinking it might not be feasible to accept it because it is costly to install and there are several requirements that must be met for the installation. Chief Bradfute will investigate the costs of getting a tank to store water in it and just have that available for the community instead of having a dry hydrant installed.

**II. Safety Officers Report.**

No safety report.

**7) NEW BUSINESS– Discuss, consider, and take action regarding:**

**I. Re-Appointment of Commissioners Patrick Carter, Karin Knolle, and Matthew Schmidt for a new term running from 01.01.26 through 12.31.27.**

Mr. Nicolau turned in a request to have this go thru at the Jim Wells County Commissioners next meeting which will be on January 09, 2026.



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**II. Required annual reporting for the following;**

- a) Notice of District Administrative Office location to be published in the Alice Echo News (approx. \$25.00);  
 Commissioner Schmidt made a motion to approve publishing the Notice of District Administrative Office location in the Alice Echo News (approx. \$25.00). Commissioner Hernandez seconded the motion. Motion passed unanimously.
- b) 2026 State Required ESD report through SAFE-D;  
 Mr. Nicolau was informing the board that this will be done in January 2026 as usual.
- c) State of Texas Special District Use Report through the State of Texas Comptroller’s Office.  
 Per Mr. Nicolau this is also for informative purposes to the board. his will be done in January 2026.

**8) OLD BUSINESS (Items tabled for further deliberation, updates, and/or action, or review of quotes/information).**

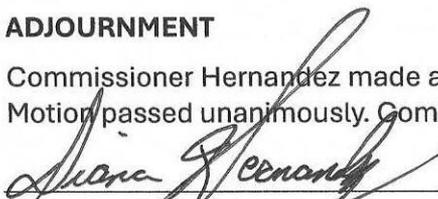
- I. Update on purchase of volunteer firefighter badges, name plates, and official firefighter ID cards.  
 Chief Bradfute stated that the ID cards are ordered. He will be having a re-vote on ordering the badges.

**9) PENDING ITEMS (Items previously approved or in process)**

- I. Update on planning for future disaster events.  
 This is ongoing. No updates.
- II. Update on establishing a Priority Projects list to present to perspective donors.  
 This is ongoing. No updates.
- III. Update on development of Roles and Responsibilities, Operational, and Organizational SOPs for the JWCESD#1/SVFD.  
 This is ongoing. No updates.
- IV. Update on the establishment of a travel policy for attending conferences and training meetings.  
 Commissioner Schmidt made a motion that he will look into ordering 3 long sleeve collared shirts for each commissioner for a total of 15 shirts not to exceed \$ 750.00. Commissioner Hernandez seconded the motion. Motion passed unanimously.
- V. Update on website.  
 This is ongoing. No update.

**10) ADJOURNMENT**

Commissioner Hernandez made a motion to adjourn the meeting. Commissioner Schmidt seconded the motion. Motion passed unanimously. Commissioner Aguilar adjourned the meeting at 7:32 pm.

 \_\_\_\_\_ Date Submitted 1-13-26

Commissioner Diana Hernandez, Secretary  
 Jim Wells County ESD #1