



JIM WELLS COUNTY EMERGENCY SERVICE DISTRICT # 1 REGULAR MONTHLY MEETING AGENDA – January 14, 2025

Notice is hereby given that a regular monthly meeting of the Board of Commissioners of Jim Wells County Emergency Services District #1 will be held on Tuesday January 14, 2025, at 7:00 p.m. at the Abel Perez Fire House (APFH) located at 101 FM 1540 in Sandia, Texas 78383 for the following purposes.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

2. PUBLIC COMMENT ([Resolution Regarding Public Participation at Open Meetings](#))

Members of the public must sign-in 15 minutes prior to the meeting. Individual members of the public may address the board for a maximum of three minutes per person on items not on the current agenda (i.e., the public comment section of the meeting). Members of the public may collectively address the board for a total of 30 minutes on items not on the current agenda (i.e., the public comment section of the meeting). In accordance with the Texas Open Meetings Act, no formal action, discussion, deliberation, or comment will be made for items not on the current agenda and any response to a public comment made on an item not published on the final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the board must be limited to a proposal to place the subject on a future agenda. Individual members of the public may address the board for a maximum of three minutes per person per agenda item. Individuals may address the board once per item. Members of the public may collectively address the board for a total of 30 minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before the board discussion and consideration of the item.

3. INVITED GUEST SPEAKERS and/or VISITORS IN ATTENDANCE

- i. None at this time.

4. SECRETARY'S REPORT

- i. Approval of Meeting minutes from November 12, 2024.

5. TREASURER'S REPORT

- i. Approval of ESD Financial Report for November and December 2024.

6. SVFD COMMAND STAFF REPORT

- i. Fire Chiefs Incident, Operations, Vehicle, and APFH Maintenance Reports November and December 2024.
 - a) Update on Training Program utilization.
- ii. Station 2 Report.
- iii. Safety Officers Report.
 - a) Update on utilization of the Respirator Fit Testing Program.
 - b) Update on the Annual SCBA testing and certification.

7. NEW BUSINESS– Discuss, consider, and take action regarding:

- a) Approve and accept statements and oaths of office for appointed / reappointed commissioners.
- b) Action regarding election of officers for board.
- c) Review training requirements and compliance status for each commissioner.
- d) Approve publication of notice of address of administrative office location.
- e) Approve renewal of AED service contract and purchase of AED units for Station 2.
- f) Approve renewal of SFFMA membership.
- g) Review bids obtained for the repair, and or, replacement of Unit 6.
- h) Discuss and review bids for generator acquisition.



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8. OLD BUSINESS (Items tabled for further deliberation, updates, and/or action, or review of quotes/information)

- i. Resolution Designating Authorized Persons for District Bank Account(s);
- ii. Resolution Regarding Investment Policy, Strategies, Guidelines and Management Practices for District and Designate Investment Officer;
- iii. Adoption of records management program; including
 - a) Order Establishing Records Management Program, Appointing Management Office, and appointing Public Information Coordinator, and
 - b) Declaration of Compliance with Records Scheduling requirements of the local Government Records Act.
- iv. Update on the acquisition of a JWCESD 1 Debit Card from Value Bank in Abraham Aguilar's name.
- v. Update on Apparatus Insurance review.
- vi. Update on establishment of a travel policy for attending conferences and training meetings.
- vii. Update on establishing a Priority Projects list to present to perspective donors.
- viii. Update on Sure Fire Recovery Services or similar company.
- ix. Update on new website.

9. PENDING ITEMS (Items previously approved or in process)

- i. Update on planning for future disaster events.
- ii. Update on development of Roles and Responsibilities, Operational, and Organizational SOPs for the JWCESD#1/SVFD.

10. ADJOURNMENT

Abraham Aguilar, President JWCESD#1

A handwritten signature in blue ink, appearing to read "Abraham Aguilar".

In accordance with the Texas Open Meetings Act, Texas Government Code §551, the above Notice of Public Meeting of the Jim Wells County Emergency Services District #1, Board of Commissioners was posted on the bulletin board in front of the Abel Perez Fire House and on the Jim Wells County ESD # 1 website, which are always readily accessible to the public, by 5:00 PM on Friday January 10, 2025.

Note: Pursuant to the Texas Open Meetings Act §551.971 thru §551.075, the Jim Wells County Emergency Services District #1 Board of Commissioners reserves the right to meet in Closed Executive Session. The Commissioners reserve the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible. Closed Session items may be discussed and acted upon, if appropriate in Open Session.