



JIM WELLS COUNTY EMERGENCY SERVICE DISTRICT # 1 REGULAR MONTHLY MEETING AGENDA – November 12, 2024

Notice is hereby given that a regular monthly meeting of the Board of Commissioners of Jim Wells County Emergency Services District #1 will be held on Tuesday November 12, 2024, at 7:00 p.m. at the Abel Perez Fire House (APFH) located at 101 FM 1540 in Sandia, Texas 78383 for the following purposes.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

2. PUBLIC COMMENT

Members of the public must sign-in 15 minutes prior to the meeting and may then speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Open Meetings Act, any response to a public comment made on an item not published on the final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the board must be limited to a proposal to place the subject on a future agenda.

3. INVITED GUEST SPEAKERS and/or VISITORS IN ATTENDANCE

- i. None at this time.

4. SECRETARY'S REPORT

- i. Approval of Meeting minutes from October 08, 2024.

5. TREASURER'S REPORT

- i. Approval of ESD Financial Report for October 2024.

6. SVFD COMMAND STAFF REPORT

- i. Fire Chiefs Incident, Operations, Vehicle, and APFH Maintenance Reports October 2024.
- ii. Station 2 Report.
- iii. Safety Officers Report.
 - a) Update on utilization of the Respirator Fit Testing Program

7. NEW BUSINESS– Discuss, consider, and take action regarding:

- i. Resolution Designating Authorized Persons for District Bank Account(s);
- ii. Resolution Regarding Investment Policy, Strategies, Guidelines and Management Practices for District and Designate Investment Officer;
- iii. Adoption of records management program; including
 - a) Order Establishing Records Management Program, Appointing Management Office, and appointing Public Information Coordinator, and
 - b) Declaration of Compliance with Records Scheduling requirements of the local Government Records Act;
- iv. Changing APFH Grounds Maintenance service.
- v. Christmas Party
- vi. Update on all pending grants including the Health and Wellness application and documents needed



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8. OLD BUSINESS (Items tabled for further deliberation, updates, and/or action, or review of quotes/information)

- i. Update on contract with Vector Solutions/Target Solutions Learning, LLC for firefighter training.
- ii. Update on the approval for obtaining an additional JWCESD 1 Debit Card from Value Bank in Abraham Aguilar's name.
- iii. Update on Unit 6 Repair or Surplus and look for replacement.
- iv. Update on Apparatus Insurance review
- v. Establishment of a travel policy for attending conferences and training meetings.
- vi. Update on establishing a Priority Projects list to present to perspective donors.
- vii. Update on Sure Fire Recovery Services or similar company.
- viii. Update on new website.

9. PENDING ITEMS (Items previously approved or in process)

- i. Update on planning for future disaster events.
- ii. Update on development of Roles and Responsibilities, Operational, and Organizational SOPs for the JWCESD#1/SVFD.
- iii. Update on driveway repairs to the APFH.

10. ADJOURNMENT

Abraham Aguilar, President JWCESD#1

A handwritten signature in blue ink, appearing to read "Abraham Aguilar".

In accordance with the Texas Open Meetings Act, Texas Government Code §551, the above Notice of Public Meeting of the Jim Wells County Emergency Services District #1, Board of Commissioners was posted on the bulletin board in front of the Abel Perez Fire House and on the Jim Wells County ESD # 1 website, which are always readily accessible to the public, by 5:00 PM on Friday November 08, 2024.

Note: Pursuant to the Texas Open Meetings Act §551.971 thru §551.075, the Jim Wells County Emergency Services District #1 Board of Commissioners reserves the right to meet in Closed Executive Session. The Commissioners reserve the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible. Closed Session items may be discussed and acted upon, if appropriate in Open Session.