



JIM WELLS COUNTY EMERGENCY SERVICE DISTRICT # 1 REGULAR MEETING AGENDA – October 08, 2024

Notice is hereby given that a regular monthly meeting of the Board of Commissioners of Jim Wells County Emergency Services District #1 will be held on Tuesday October 08, 2024, at 7:00 p.m. at the Abel Perez Fire House (APFH) located at 101 FM 1540 in Sandia, Texas 78383 for the following purposes.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

2. PUBLIC COMMENT

Members of the public must sign-in 15 minutes prior to the meeting and may then speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Open Meetings Act, any response to a public comment made on an item not published on the final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the board must be limited to a proposal to place the subject on a future agenda.

3. INVITED GUEST SPEAKERS and/or VISITORS IN ATTENDANCE

- i. None at this time.

4. SECRETARY'S REPORT

- i. Approval of Meeting minutes from September 10, 2024.

5. TREASURER'S REPORT

- i. Approval of ESD Financial Report for September 2024.
- ii. Recap of FY 2024 financial status.

6. SVFD COMMAND STAFF REPORT

- i. Fire Chiefs Incident, Operations, Vehicle, and APFH Maintenance Reports September 2024.
- ii. Station 2 Report.
- iii. Safety Officers Report.

7. NEW BUSINESS– Discuss, consider, and take action regarding:

- i. Discuss, consider and take action on establishing a fiscal year for the District and adopting a resolution for same;
- ii. Discuss, consider, and take action on establishing District depository bank account(s) and investment account(s);
- iii. Discuss, consider, and take action on Resolution Designating Authorized Persons for District Bank Account(s);
- iv. Discuss, consider, and take action on letter to County Judge regarding financial audit as required by Chapter 775.082 of the Texas Health and Safety Code and requesting 30 day extension from County Commissioners Court if needed;
- v. Discuss, consider, and take action on Resolution Regarding Public Participation at Open Meetings to ratify policy adopted previously;
- vi. Discuss, consider, and take action on Resolution Regarding Investment Policy, Strategies, Guidelines and Management Practices for District and Designate Investment Officer;



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- vii. Discuss, consider, and take action on adoption of records management program; including
 - i. Order Establishing Records Management Program, Appointing Management Office, and appointing Public Information Coordinator, and
 - ii. Declaration of Compliance with Records Scheduling requirements of the local Government Records Act;
- viii. Approval for obtaining an additional JWCESD 1 Debit Card from Value Bank in Abraham Aguilar's name.
- ix. Approval for obtaining a Sandia Volunteer Fire Department Debit Card from Value Bank in David Bradfute's name.
- x. Approval to contract with Target Solutions Learning, LLC for firefighter training.
- xi. Unit 6 Repair or Surplus and look for replacement.
- xii. Apparatus Insurance review.
- xiii. Approval of security Fence bids.

8. OLD BUSINESS (Items tabled for further deliberation, updates, and/or action, or review of quotes/information)

- i. Establishment of a travel policy for attending conferences and training meetings.
- ii. Update on establishing a Priority Projects list to present to perspective donors.
- iii. Update on Sure Fire Recovery Services or similar company.
- iv. Update on new website.
- v. Update on utilization of the Respirator Fit Testing Program.

9. PENDING ITEMS (Items previously approved or in process)

- i. Update on planning for future disaster events.
- ii. Update on development of Roles and Responsibilities, Operational, and Organizational SOPs for the JWCESD#1/SVFD.
- iii. Discuss, consider, and take action on establishing a financial operating procedure for the maintenance and operation of the Search and Rescue Vessel, Unit 8.
- iv. Update on possible driveway repairs to the APFH by Precinct 3 Commissioners office to repair damage to APFH well caused by Precinct 3 workers.
- v. Update on progress for the acquisition of a mini pumper/rescue apparatus and possible funding opportunities.

10. ADJOURNMENT

Abraham Aguilar, President JWCESD#1

A handwritten signature in blue ink, appearing to read "Abraham Aguilar", written over a horizontal line.

In accordance with the Texas Open Meetings Act, Texas Government Code §551, the above Notice of Public Meeting of the Jim Wells County Emergency Services District #1, Board of Commissioners was posted on the bulletin board in front of the Abel Perez Fire House and on the Jim Wells County ESD # 1 website, which are always readily accessible to the public, by 5:00 PM on Friday October 04, 2024.

Note: Pursuant to the Texas Open Meetings Act §551.971 thru §551.075, the Jim Wells County Emergency Services District #1 Board of Commissioners reserves the right to meet in Closed Executive Session. The Commissioners reserve the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible. Closed Session items may be discussed and acted upon, if appropriate in Open Session.